

Module Specification

Module Summary Information

1	Module Title	Building Procurement and Contract Administration
2	Module Credits	20
3	Module Level	7
4	Module Code	ARC7447

5	Module Overview
<p>The purpose of this module is to develop your existing professional attributes and skills gained through work-based experiential learning in the areas of building procurement and contract administration. This includes critical analysis of the architect's responsibility to society and the profession, the legal and legislative context for practice and the business and management processes involved in running and developing a successful business.</p> <p>The module will run from the middle of February until the middle of May. The outcomes of the module will be supported by the 'Building Procurement and Contract Administration' lecture programme delivered over two lots of two days during February and March and supported with individual and group tutorial input.</p> <p>During the first four weeks you will focus on developing your knowledge and understanding of the legal framework relating to architectural practice, construction and contract law and dispute resolution. Following this and during the second four-week period the emphasis will be on identifying and analysing the processes involved in comparing and selecting an appropriate construction contract and the processes and procedures for effective project management and contract administration.</p> <p>Your academic learning should be supported by your continuing professional experience in practice and through self-guided group work facilitated by your learning sets. You will be expected to undertake your own research and investigations as part of your preparation for the scenario-based open book examination. The open book examination paper is designed to test your knowledge and skills in providing individual appropriate solutions to a range of contract related problems. The paper will reflect the lecture programmes discussed above and draw upon your professional experience and judgment.</p>	

6	Indicative Content
<p>Comparing JCT Contracts NEC Engineering and Construction Contracts Contract Administration Briefing Professional Liability Dispute Resolution Architecture and Project Management Project Financial management for Architects</p>	

7		Module Learning Outcomes
On successful completion of the module, students will be able to:		
	1	Identify the core components and aspects of construction procurement and contract administration processes.
	2	Identify and integrate best practice within the professional and legal framework in relation to construction and contract law.
	3	Critically analyse and synthesise contract wide range of relevant parameters to develop your professional judgement in providing appropriate solutions.
	4	Analyse the roles and responsibilities of the relevant parties and develop effective procedures for communication and coordination.

8		Module Assessment		
Learning Outcome				
		Coursework	Exam	In-Person
1-4			X	

9		Breakdown Learning and Teaching Activities	
Learning Activities		Hours	
Scheduled Learning (SL) includes lectures, practical classes and workshops, peer group learning, Graduate+, as specified in timetable		30	
Directed Learning (DL) includes placements, work-based learning, external visits, on-line activity, Graduate+, peer learning, as directed on VLE		130	
Private Study (PS) includes preparation for exams		40	
Total Study Hours:		200	