

Module Specification

Module Summary Information

1	Module Title	Developing Skills for Business Leadership
2	Module Credits	20
3	Module Level	7
4	Module Code	MAN7050

5	Module Overview
<p>Successful human resource (HR) professionals have different approaches to their work, sharing a range of diverse personality traits, attributes and beliefs. These underpin skills proficiency, but cannot in themselves be described as 'skills'. Yet often they are central determinants of an individual manager's effectiveness and are developed consciously over time and with an awareness of differing cultural contexts and operating environments. A key purpose of this module is thus to encourage learners to develop a strong sense of self-awareness and of their own strengths and weaknesses as managers and colleagues.</p> <p>The module is primarily concerned with the development of skills, and specifically seeks to develop and improve a range of definable skills that are pivotal to successful management practice and to effective leadership. These include thinking and decision-making skills, the management of financial information, managing budgets, a range of team working and interpersonal skills and others associated with developing personal effectiveness and credibility at work. The module also seeks to develop further more-specialised skills that are of particular significance to effective higher-level people management and provides opportunities for applied learning and continuous professional development. Finally, the module seeks to help learners make the most of their formal programmes of study with the inclusion of key postgraduate study skills and requires critical reflection on theory and practice from an ethical and professional standpoint.</p> <p>Please note: Some of the input to achieve all of the learning outcomes for this module is covered in other modules on the programme.</p>	

6	Indicative Content
<p>The module may include topics such as:</p> <ul style="list-style-type: none"> • Continuous Professional Development planning • Reflective writing • Report writing • Time management • Consulting skills • Interpreting financial information • Statistical techniques • Correlation and regression • Emotional intelligence & Self awareness • IT Skills • Interpersonal relationships • Coaching 	

7	Module Learning Outcomes	
	On successful completion of the module, students will be able to:	
	1	Have developed their problem-solving skills, be able to make sound and justifiable decisions and be able to effectively justify and communicate those decisions to others.
	2	Have developed proficiency in understanding, interpreting and communicating financial and statistical information.
	3	Demonstrate enhanced IT proficiency relevant to the profession.
	4	Manage themselves more effectively at work or in another professional context
	5	Manage interpersonal relationships more effectively

8	Module Assessment		
Learning Outcome			
	Coursework	Exam	In-Person
1 - 5	X		

9	Breakdown Learning and Teaching Activities	
Learning Activities		Hours
Scheduled Learning (SL) includes lectures, practical classes and workshops, peer group learning, Graduate+, as specified in timetable		48
Directed Learning (DL) includes placements, work-based learning, external visits, on-line activity, Graduate+, peer learning, as directed on VLE		62
Private Study (PS) includes preparation for exams		90
Total Study Hours:		200