

## Module Specification

### Module Summary Information

<b>1</b>	<b>Module Title</b>	Citizens' Advice Placement
<b>2</b>	<b>Module Credits</b>	20
<b>3</b>	<b>Module Level</b>	5
<b>4</b>	<b>Module Code</b>	LAW5078

<b>5</b>	<b>Module Overview</b>
<p>Citizens' Advice Placement is an optional module positioned at semester 2 of level 5. Students will apply at the end of level 4 to be considered, via formal application and interview, for placement with Citizens' Advice (CA). If successful, a student will receive CA training over the summer period, usually for 2 days per week. A student will thereafter be placed with a local CA office and will attend for 1 day per week throughout the whole of level 5. The student will study the core Professional Skills and Practice module in semester 1 of level 5, learning complementary skills, and may opt to take this module in semester 2 in order to obtain appropriate credit upon successful completion of the placement and the module's assessments.</p> <p>The broad aim of this module is to provide the student with an intellectually stimulating exposure to clinical legal education by working on real cases for clients while on placement with Citizens' Advice. The student will gain practical experience of law, ethics and legal processes and have opportunities to not only develop a concern for the welfare of others, but also to develop skills of motivation and personal initiative. There will also be opportunities to develop a range of transferable employability skills such as: oral and written communication; team-working; inter-personal skills; customer orientation; cultural awareness; self-reliance and self-discipline; networking; problem solving; IT skills; and action planning.</p> <p>An induction process for the module and its assessments will be provided at the start of semester 2 of level 5, buttressed by regular meetings with a module tutor who will be assigned to you. You will be visited by your tutor while on placement and will have a CA-based placement supervisor.</p> <p>The assessment for the module will include a practice-based assessment counting for 70% of the module. This assessment will assess Learning Outcomes 1, 2 and 4 below. This assessment will be carried out by the placement supervisor and moderated by the module leader. The remaining 30% assessment for the module will be a reflective portfolio assessing Learning Outcome 3 below. This assessment will be based around a student's completion of a learning journal throughout their placement.</p> <p>Students will be required to complete a Terms of Participation document to ensure appropriate professional and ethical behaviour is understood and demonstrated throughout the placement.</p>	

<b>6</b>	<b>Indicative Content</b>
<p>A lecture-based induction process, followed by 1 day's placement per week as advised by CA. Reflective journal and progress reviews with module tutor. Supervisions by placement supervisor plus placement visit by module tutor.</p>	

7 Module Learning Outcomes	
On successful completion of the module, students will be able to:	
1	Evaluate detailed knowledge of key aspects of relevant law and practice in one or more areas, together with an understanding of how social change can be effected through the application of legal principle.
2	Analyse and apply legal principle (including evaluation of ethical issues) to solve problems using sound judgement.
3	Apply theories and principles of experiential learning in order to reflect critically on the student's own progress in learning and performance, identifying areas for improvement and demonstrating engagement with feedback.
4	Take legal instructions via interview and other communication, to draft legal and other documents, and letters of legal advice and other written communications using accurate English language and legal terminology; to provide accurate legal advice; and to undertake legal advocacy as required.

8 Module Assessment			
Learning Outcome			
	Coursework	Exam	In-Person
1, 2 & 4			X
3	X		

9 Breakdown Learning and Teaching Activities	
Learning Activities	Hours
<b>Scheduled Learning (SL)</b> includes lectures, practical classes and workshops, peer group learning, Graduate+, as specified in timetable	7
<b>Directed Learning (DL)</b> includes placements, work-based learning, external visits, on-line activity, Graduate+, peer learning, as directed on VLE	120
<b>Private Study (PS)</b> includes preparation for exams	73
<b>Total Study Hours:</b>	200