

## Module Specification

### Module Summary Information

<b>1</b>	<b>Module Title</b>	Academic and Personal Study Skills
<b>2</b>	<b>Module Credits</b>	20
<b>3</b>	<b>Module Level</b>	3
<b>4</b>	<b>Module Code</b>	BNV3001

<b>5</b>	<b>Module Overview</b>
<p>Academic and personal study skills are essential elements which should be applied in order to be successful in Higher Education. This module aims to help you in developing basic research skills, academic writing and reflection skills. These skills are inevitably important and will support your transition to the higher education levels of study associated with your chosen degree programme.</p> <p>Within the module, you will learn various academic skills that should facilitate both academic knowledge and enhance your learning development.</p> <p>This module will be supported with 2hrs of extra module support session.</p>	

<b>6</b>	<b>Indicative Content</b>
<p>Personal development planning and reflection          Academic &amp; Professional writing – Writing for different audiences          Developing verbal presentation skills in academia          Utilising desktop software to your advantage as a student          Referencing and plagiarism          Reading purposely and widely in academia          Thinking and reading critically – Blooms' Taxonomy          Reflective writing – Gibbs &amp; Kolb models          Note taking and managing information          Processing ideas into submissions          Developing task management          Reflection for improvement – Closing the reflective loop</p>	

<b>7</b>	<b>Module Learning Outcomes</b>
<b>On successful completion of the module, students will be able to:</b>	
<b>1</b>	Review an action plan that reflects on personal academic development.
<b>2</b>	Critically appraise examples of academic writing.
<b>3</b>	Communicate effectively from a range of academic sources.

8 Module Assessment			
Learning Outcome			
	Coursework	Exam	In-Person
1, 3	X		
2			X

9 Breakdown Learning and Teaching Activities	
Learning Activities	Hours
<b>Scheduled Learning (SL)</b> includes lectures, practical classes and workshops, peer group learning, Graduate+, as specified in timetable	48
<b>Directed Learning (DL)</b> includes placements, work-based learning, external visits, on-line activity, Graduate+, peer learning, as directed on VLE	72
<b>Private Study (PS)</b> includes preparation for exams	80
<b>Total Study Hours:</b>	200