

Module Specification

Module Summary Information

1	Module Title	Academic Skills for Success
2	Module Credits	20
3	Module Level	3
4	Module Code	HEL3000

5	Module Overview
<p>The foundation year has been specifically designed to meet the needs of students in supporting the development of knowledge, skills and understanding in relation to academic skills, which are essential to succeeding as a student in higher education.</p> <p>This module is designed to support you in your transition to studying in a Higher Education environment at Birmingham City University. Through a range of class-based group and individual activities, discussions, debates, personal reflection and wider reading and research, you will have opportunities to consider academic conventions, which include: effective use of literature; sourcing and reviewing information; various forms of academic writing; developing reflective capacity. You will also receive guidance on study skills and strategies, which will enhance previously acquired skills. These professional skills are transferable and will be valuable not only in the immediate context but throughout your continued education and employment. By engaging with this module, we have set out clearly what we expect of you at foundation and undergraduate level, and will equip you with the confidence, competence and capacity to utilise resources to be able to meet expectations in this environment.</p> <p>An essential element of this module will be your ability to analyse and reflect on your own learning and the way in which you have applied your knowledge, skill and understanding to any academic context in which you have engaged to date. Communicating effectively through a variety of academic conventions is a key skill for any student and this will be a feature of this module.</p> <p>This module addresses the following foundation year aims:</p> <ul style="list-style-type: none"> • To establish a clear understanding of the requirements and expectations of academic study in higher education. • To apply your knowledge and understanding to the processes and protocols of studies in higher education, and to begin to recognise their relevance in a range of subject disciplines and related professional context. • To recognise the interrelated nature of subjects and topics across a range of disciplines and their potential impact on related professions. <p>You will be challenged within a supportive experiential learning environment, which will pave the way for the application of academic skills in subsequent foundation modules.</p>	

6	Indicative Content
	<p>Audit and recognition of pre-existing knowledge and skills. Reflection on individual confidence, competence, and capacity of academic skills to date Exploring and understanding the nature of evidence used within literature and other mediums of information:</p> <p>Where to find sources of information;</p> <p style="padding-left: 40px;">Referencing (using/format); Plagiarism; Close reading; Literature review; Understanding an author's position; Developing argument; Critiquing, Analysis, and evaluation; When to use stats and numbers to back up observations; Articulating personal understanding on academic conventions.</p> <p>Developing and applying academic writing skills:</p> <p style="padding-left: 40px;">What is academic writing; Mind mapping; Planning for writing; Structure and narrative;</p> <p>Developing communication skills through application of creative and critical thinking:</p> <p style="padding-left: 40px;">Effective oral communication through presentation techniques; Debating skills; Generation and developing ideas; Collaboration with others; Exploring and understanding the context of reflective practice for personal and professional development</p> <p>Consideration of the nature, values and attitude of becoming an effective student in higher education:</p> <p style="padding-left: 40px;">Taking a full and responsible role in the class and your learning; Effective time management and strategies for assessment preparation; Being a collaborative learner, through the social construction of knowledge within group/team settings.</p>

7	Module Learning Outcomes
	On successful completion of the module, students will be able to:
	1 Discuss the relevance of academic integrity in relation to your own academic work and the expectations of studying in higher education.
	2 Identify, assess and use appropriate sources of information, including acknowledgement, attribution and referencing of the works of others.
	3 Apply critical thinking and analytical strategies.
	4 Reflect upon your personal and professional development.

8 Module Assessment				
Learning Outcome		Coursework	Exam	In-Person
1, 2, 3, 4		X		

9 Breakdown Learning and Teaching Activities	
Learning Activities	Hours
Scheduled Learning (SL) includes lectures, practical classes and workshops, peer group learning, Graduate+, as specified in timetable	80
Directed Learning (DL) includes placements, work-based learning, external visits, on-line activity, Graduate+, peer learning, as directed on VLE	24
Private Study (PS) includes preparation for exams	96
Total Study Hours:	200